

**Community Action Services and Food Bank  
Minutes of the Board Meeting of December 15, 2015**

Present:	Kendall Crittenden	Public Representative
	Jack Holmes	Private Representative
	Stella Welsh	Public Representative
	Kerry Newman	Private Representative
	Karen Love-Burton	Representing Persons with Low-Income
	Melissa Graham	Representing Persons with Low-Income
	Karrie Holden	Representing Persons with Low-Income
	Ali Crandall	Private Representative
	Gary Garrett	Public Representative
	John Talcott	Ex Officio – DWS
	Michelle Allgood	BYU Marriott-on-Board, ex-officio
	Myla Dutton	Staff
	LeeAnne Stanley	Staff
	Kelly Bryson	Guest (by phone)
	Russ Beeton	Guest

Excused: Kimberly Martinez, Anita Lewis, Mayor Richard Moore

ISSUE/ITEM	ACTION	WHO
<p>Welcome, Introductions</p> <p>Kendall Crittenden welcomed those present at 4:40 p.m. Everyone introduced themselves.</p> <p>Myla Dutton reviewed the grant awards list and proposed grant applications.</p> <p>Jack Holmes made a motion to accept the grant awards and proposals report.</p> <p>Karrie Holden seconded the motion and the motion carried unanimously.</p> <p>Melissa Graham made a motion to approve the minutes of the August 25, 2016 meeting. It was seconded by Kerry Newman and passed unanimously.</p>	Approved	Kendall Crittenden
<p>Board Officer Position and Vacant Board Positions</p> <p>Kendall stated that the officer position of 2<sup>nd</sup> Vice President is vacant following the passing of Phyllis Jensen. After a brief discussion, Stella Welsh nominated Kerry Newman for the position. Jack Holmes seconded the nomination, and it was passed unanimously.</p> <p>Kendall Crittenden reported that Mike Averett has had to resign from the board due to personal health concerns. Mike will be missed. The board now has two private sector positions to fill and one low-income sector position.</p> <p>Myla Dutton stated that Mountainland Head Start Parent Policy Council is holding an election in their next meeting for a potential low-income sector representative. Myla will speak with Ethan Shumway at Intermountain Healthcare for a recommendation. Kendall will then contact that person.</p> <p>Gary Garrett indicated that he will no longer be an elected public official in early January 2016. He stated that he would speak with the Provo City Council and is willing to continue to serve as a representative of the city council if they choose or as a private sector representative. He will let Kendall know. Kendall asked the board members to contact him with any other suggestions for a private representative.</p>	Election	Kendall Crittenden

