

# **WALK-IN FOOD BANK VOLUNTEER FREQUENTLY ASKED QUESTIONS**

## **Who can be a walk-in volunteer?**

Walk-in volunteers must be 16 years or older to volunteer by themselves or 12 years or older with close adult supervision. We cannot accept volunteers younger than 12 during operating hours. Groups of three or more must be scheduled in advance. We do not accept volunteers who have been convicted of a violent crime.

## **What do walk-in volunteers do at Community Action?**

Walk-in volunteers volunteer in the food bank warehouse and pantry under the supervision of a food bank employee. Food Bank volunteers help sort cans, restock the pantry, assemble kits, clean, and other tasks as needed. For your safety, you must wear close-toed shoes. Work gloves are optional.

## **When can walk-in volunteers walk in?**

Walk-in volunteers are accepted on a first-come-first-served basis Monday-Thursday from 8 am to 5:30 pm and Fridays from 8 am to 4:00 pm, excluding holidays and times set aside for employee training, including the second Monday of each month at 4:00 pm.

## **Where do I need to go to volunteer?**

We are located at 815 S. Freedom Blvd. in Provo, just South of the Frontrunner station. Please come to the Northeast entrance marked “Donations and Volunteers.”

## **How do I get started?**

Walk-in volunteers are accepted on a first-come-first-served basis and do not need to schedule a time to volunteer. Simply come to the Northeast entrance marked “Donations and Volunteers” and inquire about walk-in volunteering. All volunteers must sign in and out on the correct volunteer tracking sheet to ensure hours are recorded correctly. Documentation of completed hours can be provided upon request. If you fail to sign in or out, no hours will be recorded for that day.